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Eberswalde University
for Sustainable
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Application Form

Transdisciplinary International Learning Lab



Online Foundational Course (April 22- May 3, 2024)

Onsite Learning Lab (May 8-June 16, 2024)



Application Documents Checklist

Please submit the following documents to transects@usask.ca in the specified order in the form of a single PDF document of maximum 5 MB. Only a complete set of application documents submitted by the deadline will be considered in the selection process.

Application packages must be submitted by **October 15, 2023**.

Application package contents:

- Application form (sections 1-2)
- Referee details (section 3) (reference form to be submitted separately by your referee)
- Enrolment information and certificate (section 4)
- Proof of English language skills (applies only to students not currently enrolled in a study program taught in English)
- Current transcript of records/academic transcript (section 5)
- Evidence of innovation/voluntary activities/academic experience (section 6)
- TILL readiness reflection (section 7)
- Motivation letter (written in English, 500-700 words maximum) (section 8)
- Declaration and privacy statement (section 9)

I have compiled all documents into a single PDF, with the file name in the following format:

first name_last name_TILL2024_applicationpackage

TRANSECTS is supported in part by funding from the Social Sciences and Humanities Research Council.



Social Sciences and Humanities
Research Council of Canada

Conseil de recherches en
sciences humaines du Canada

Canada

In order to qualify for the TILL, you must provide the following information:

1. Personal Details

Surname:

First name:

Date of birth:

Place of birth:

Nationality:

Gender:

Man Woman Prefer not to answer

Gender fluid, non-binary and/or Two-Spirit

Phone number:

Email:

Address (street address, city, country, postal code):

2. Type of Applicant

I am applying as:

A student enrolled at a Canadian university.

A student enrolled at a South African university.

A student enrolled at a German university.

University name:

I will be registered as a student at the university above between March-June of 2024.

I can confirm my participation in:

The online components held between April-May of 2024.

The onsite components held between May-June of 2024.

3. Referee Details

Please note that your referee will be contacted to provide a reference.

Name of the referee:

Job/position title:

Institutional affiliation:

Work email:

I understand that I do not have access to the reference and it will remain confidential between the referee and the selection committee.

I understand that I have to inform the referee that we may contact them to inquire about my suitability for the program.

I understand that I have to provide the reference form to the referee and request them to send the completed form to transects@usask.ca no later than the deadline indicated above for my application to be considered.

4. Applicant's Studies in 2023/2024

I am currently enrolled at the following university:

Program title:

Department:

Type:

Senior undergraduate

Master's program

PhD program

Name of the supervisor/head of study program:

Work email of the supervisor/head of study program:

Matriculation number/student ID number:

Start date of the current study program and current semester number:

I have submitted a current proof of enrolment with my application

Yes No

If no, please specify the reasoning:

My study program is taught in English language:

Yes No

If no, please provide an English language certificate (e.g., TOEIC, TOEFL).

5. Academic Performance

I have submitted a copy of my transcript of records/academic transcript from the last two years (*students who have not been in their current program for two years must submit their previous degree certificate as well*).

I hereby consent to the University of Saskatchewan and other TRANSECTS partners retrieving my current transcript of records/academic transcript directly from the university I am enrolled at in case I face difficulties retrieving it.

Date: _____ Signature: _____

6. Evidence of Innovation/Voluntary Activities/Academic Experience

Have you committed to voluntary work/non-study integrated internships in the last 5 years (e.g., within associations, non-governmental organizations, committees) with a duration of at least 3 months? (e.g., voluntary work, activism work, training related to intercultural, transdisciplinary and sustainability contexts that you have carried out over a minimum period of 3 months).

Yes No

If yes, please describe (max. 100 words):

Have you received any prizes or awards (not including scholarships) in the past 5 years?

Yes No

If yes, please describe (max. 100 words):

Have you published scientific literature and/or given conference presentations in the last 5 years?

Yes No

If yes, please describe (max. 100 words):

7. TILL Readiness

What does intercultural readiness mean to you? (max. 250 words).

Please provide an example of a time when you have had to do something under difficult circumstances and/or address conflict (max. 250 words).

Please provide an example of a time when you created or contributed to an environment of inclusion and respect for others (max. 250 words).

Please provide an example of a time when you worked or collaborated with a group of people from different cultural backgrounds and provide comments on that experience and what you learned from it (max. 250 words).

8. Motivation Letter

Please submit a motivation letter with your application package in a single PDF.

This motivation letter should explain your interest in participating in the TILL, the reasons for this interest, and what you believe makes you a good fit to participate in the TILL. **Please refer to page 5-7 of the TILL Guide** (which was sent as a separate document and will also be available on our [website](#)) when writing your letter, as it provides some of the criteria that we will be using to assess your letter and application as a whole.

Please note: If the following information applies to you, you can also include this in your motivation letter. This is completely voluntary and NOT A REQUIREMENT to be eligible for participation in the program. We just ask that you respond to these questions (if applicable to you) with honesty.

- Do you have to work while studying?
- Do you require any specific accommodation?
- Do you care for children in your household (i.e., as a single parent), or do you care for relatives in need of care?
- Do you have a recognized refugee status?
- Are you the first person in your family to achieve a higher education degree?

9. Declaration and Privacy Statement

I hereby declare that I am currently enrolled at the university I referred to in this application. The University of Saskatchewan and TRANSECTS partners may process my data exclusively for the purpose of my participation in the selection process for the TILL and transfer this data to the persons involved in the context of the selection process.

I am aware of the fact that I may withdraw my agreement in writing at any time with effect for the future. However, once this agreement has been withdrawn, participation in the TILL is no longer possible.

Only the TRANSECTS team will have access to the data, which is stored on their password-protected computers and on the secure one drive platform offered by the University of Saskatchewan. Data will be stored for at least 5 years post participation as required by the USask Responsible Conduct of Research Policy. Data is accessible to the University of Saskatchewan if required. After TRANSECTS is complete and the data is no longer required following those 5 years, the data will be destroyed beyond recovery.

I am aware that the provision of incorrect information may result in the cancellation of the funding and the termination of my participation in the TILL. I may be required to repay any funds already received. I authorize those involved in the selection process to contact the university I am currently enrolled in to inquire about my status of enrolment and provide a record of transcripts/academic transcripts if I have not provided such documents myself.

I hereby undertake to notify the University of Saskatchewan without delay when I deregister, suspend my studies, withdraw from my program, fail to commence my studies, or change university/facility.

I hereby confirm the correctness of my information.

I have read the terms above and agree with them.

Date: _____ Signature: _____