

Application Form

Transdisciplinary International Learning Lab

Online Foundational Course (April 14 - April 28, 2025)

Onsite Learning Lab (May 3 - June 20, 2025)



Application Documents Checklist

Please submit the following documents to transects@usask.ca in the specified order in the form of a single PDF document of maximum 5 MB. Only a complete set of application documents submitted by the deadline will be considered in the selection process.

To be eligible for participation in the TILL, all elements of the application package listed below (sections 1-10) must be submitted by **October 15, 2024**.

Application package contents:

- Application form (sections 1-2)
 - Referee details (section 3) (**reference form to be submitted directly from your referee**)
 - Enrolment information, certificate, and proof of English language skills (section 4)
 - Current transcript of records/academic transcript (section 5)
 - Evidence of innovation/voluntary activities/academic experience (section 6)
 - TILL readiness reflection (section 7)
 - TILL logistics, access, and equity (section 8)
 - Motivation letter (written in English, 500-700 words maximum) (section 9)
 - Declaration and privacy statement (section 10)
- I have compiled all documents into a single PDF, with the file name in the following format:

first name_last name_TILL2025_applicationpackage

Please note, we may request an individual interview with trainees between **October 21st-25th, 2024**. Trainees must be available for an interview, if requested, within the given timeframe.

TRANSECTS is supported in part by funding from the Social Sciences and Humanities Research Council.



1. Personal Details

Surname:

First name:

Date of birth:

Place of birth:

Nationality/Nationalities:

Gender:

Man Woman Prefer not to answer

Gender fluid, non-binary, and/or Two-Spirit

Phone number:

Email:

Address (street address, city, country, postal/ZIP code):

2. Applicant Information

I am applying as:

A **Senior Undergraduate** student enrolled at a **Canadian** university.

A **Senior Undergraduate** student enrolled at a **South African** university.

A **Senior Undergraduate** student enrolled at a **German** university.

A **Master's student** enrolled at a **Canadian** university.

A **Master's student** enrolled at a **South African** university.

A **Master's student** enrolled at a **German** university.

A **PhD student** enrolled at a **Canadian** university.

A **PhD student** enrolled at a **South African** university.

A **PhD student** enrolled at a **German** university.

A **Postdoctoral Fellow** enrolled at a **Canadian** university.

A **Postdoctoral Fellow** enrolled at a **South African** university.

A **Postdoctoral Fellow** enrolled at a **German** university.

Other (please specify):

University name:

I will be registered as a student or Postdoctoral Fellow at the university above between March-June of 2025.

I can confirm my participation in:

The **online** components held in April of 2025.

The **onsite** components held between May-June of 2025.

3. Referee Details

A professional, such as a research supervisor, professor, or work supervisor/manager, must recommend you for the program by completing and submitting the Reference Form.

Please provide the reference form to your referee and have them email it directly to transects@usask.ca by October 15, 2025. *TRANSECTS* will NOT contact your referee to provide them with the reference form.

Name of the referee:

Job/position title:

Affiliation:

Work email:

I understand that I do not have access to the reference, and it will remain confidential between the referee and the selection committee.

I understand that I have to inform the referee that we may contact them to inquire about my suitability for the program.

I understand that I have to provide the reference form to the referee and request them to send the completed form to transects@usask.ca no later than the deadline indicated above for my application to be considered.

4. Applicant's Studies in 2024/2025

I am currently enrolled at the following university:

Program title:

Department:

Type:

Senior Undergraduate program

Master's program

PhD program

Postdoctoral Fellow

Name of the supervisor/head of study program:

Work email of the supervisor/head of study program:

Matriculation number/student ID number:

Start date of the current study program and current semester number:

I have submitted a current proof of enrolment with my application

Yes No

If no, please specify the reasoning:

My study program is taught in English language:

Yes No

If no, please provide an English language certificate (e.g., TOEIC, TOEFL).

5. Academic Performance

I have submitted a copy of my transcript of records/academic transcript from the last two years (*students who have not been in their current program for two years must submit their previous degree certificate as well*).

I hereby consent to the University of Saskatchewan and other *TRANSECTS* partners retrieving my current transcript of records/academic transcript directly from the university I am enrolled at **only if I face difficulties retrieving it**. I will let transects@usask.ca know no later than the deadline indicated above for my application to be considered.

Date: _____

Signature: _____

6. Evidence of Innovation/Voluntary Activities/Academic Experience

Have you committed to voluntary work/non-study integrated internships in the last 5 years (e.g., within associations, non-governmental organizations, committees) with a duration of at least 3 months? (e.g., voluntary work, activism work, training related to intercultural, transdisciplinary and sustainability contexts that you have carried out over a minimum period of 3 months).

Yes No

If yes, please describe (max. 100 words):

Have you received any prizes or awards (not including scholarships) in the past 5 years?

Yes No

If yes, please describe (max. 100 words):

Have you published scientific literature, given conference presentations, or produced other forms of publications (such as articles, blogs, or media features) in the last 5 years?

Yes No

If yes, please describe and provide a link if possible (max. 100 words):

7. TILL Readiness Reflection

Please respond to the following questions. If you do not have specific prior examples to share, please describe why you would like to gain such experience and how being in this type of setting would benefit your professional and personal development.

We view intercultural readiness as:

- Demonstrated efforts to contribute to a safe working environment.
- Openness to multiple ways of knowing and doing.
- Commitment to working with people of other cultures.

With this in mind, what does intercultural readiness mean to you? How would you describe its importance when working in a diverse team with members from various cultural backgrounds? (max. 250 words).

Please provide an example of a time when you worked or collaborated with a group of people from different cultural backgrounds and provide comments on that experience and what you learned from it (max. 250 words).



Please provide an example of a time when you have had to do something under difficult circumstances and/or address conflict (max. 250 words).

Please provide an example of a time when you created or contributed to an environment of inclusion and respect for others (max. 250 words).

8. TILL Logistics, Access, and Equity

TRANSECTS is committed to establishing and maintaining a learning environment that fosters equitable opportunities for personal and professional development. To meet this commitment, we would like to know if you have any specific needs.

REQUIRED: TILL 2025 may require some trainees to share a bedroom with one other trainee of the same gender. Please indicate whether you are comfortable sharing a bedroom for the entire duration of the TILL (May 3 - June 20, 2025).

Yes, I am comfortable sharing a bedroom.

No, I am not comfortable sharing a bedroom.

IF APPLICABLE: *TRANSECTS* may need to provide reasonable accommodations or other arrangements for you to participate in TILL 2025. This may require limited disclosure of personal information (with your given permission) in order to facilitate your needs.

Depending on your circumstances, you may require support for daily living, academic activities, and/or your full participation in TILL 2025. Please indicate your circumstances and needs below:

Medical-based disabilities

Family status

Gender identity

Learning disabilities

Religion/Creed

Other (not listed):

Describe the specifics of your situation (If additional details are needed, kindly include them as an attachment):

Accommodation or other arrangements requested (If additional details are needed, kindly include them as an attachment):

I certify that the information provided is true and complete in all respects.

9. Motivation Letter

Please submit a motivation letter (written in English, 500-700 words maximum) with your application package in a single PDF.

This motivation letter should explain your interest in participating in the TILL, the reasons for this interest, and what you believe makes you a good fit to participate in the TILL. **Please refer to page 5-7 of the TILL Guide ([available on our website](#))** when writing your letter, as it provides some of the criteria that we will be using to assess your letter and application as a whole.

Please note: If the following information applies to you, you can also include this in your motivation letter. This is completely voluntary and NOT A REQUIREMENT to be eligible for participation in the program. We just ask that you respond to these questions (if applicable to you) with honesty.

- Do you have to work while studying?
- Do you require any specific accommodation?
- Do you care for children in your household (i.e., as a single parent), or do you care for relatives in need of care?
- Do you have a recognized refugee status?
- Are you the first person in your family to achieve a higher education degree?

10. Declaration and Privacy Statement

I hereby declare that I am currently enrolled at the university I referred to in this application. The University of Saskatchewan and *TRANSECTS* partners may process my data exclusively for the purpose of my participation in the selection process for the TILL and transfer this data to the persons involved in the context of the selection process.

I am aware of the fact that I may withdraw my agreement in writing at any time with effect for the future. However, once this agreement has been withdrawn, participation in the TILL is no longer possible.

Only the *TRANSECTS* team will have access to the data, which is stored on their password-protected computers and on the secure OneDrive platform offered by the University of Saskatchewan. Data will be stored for at least 5 years post participation as required by the USask Responsible Conduct of Research Policy. Data is accessible to the University of Saskatchewan if required. After *TRANSECTS* is complete and the data is no longer required following those 5 years, the data will be destroyed beyond recovery.

I am aware that the provision of incorrect information may result in the cancellation of the funding and the termination of my participation in the TILL. I may be required to repay any funds already received. I authorize those involved in the selection process to contact the university I am currently enrolled in to inquire about my status of enrollment and provide a record of transcripts/academic transcripts if I have not provided such documents myself.

I hereby undertake to notify *TRANSECTS* without delay when I deregister, suspend my studies, withdraw from my program, fail to commence my studies, or change university/facility.

I hereby confirm the correctness of my information.

I have read the terms above and agree with them.

Date: _____ Signature: _____